

**Kansas Public Health Association Board Meeting
Johnson County Health Department
Olathe, KS**

January 14, 2011

Attendance:

Heather Henke, Rebecca Brown, Bryan Hyman, Eldonna Chesnut, Michelle Wishon, Dave Cook, Mark Thompson, Diana Rice, Elaine Schwartz, Ellen Averette

Item	Discussion	Action	Responsible Person	Due Date
<p>1. Introductions 2. Determination of Quorum 3. Approval of Agenda</p>	<p>Called to order at: 10:05 am Meeting held by conference call and in person. Board Member Present = 10, Quorum established Approval of Agenda= no additions or corrections</p>			
<p>4. Consent Calendar</p>	<p>No other changes to consent calendar. Motion to approve: Eldonna Second: Vote: All approved, no nays, motion carries</p> <p>Next Year's Meeting Schedule: (Heather)</p> <ul style="list-style-type: none"> • Next year's meeting schedule is now available. Please review and let Heather know if you know of any conflicting dates. <p>Financial Report: (Dave Cook)</p> <ul style="list-style-type: none"> • Dave is working with Linda during the transition. <p>Executive Director Report: (Elaine Schwartz)</p> <ul style="list-style-type: none"> • With the year end in November a final report currently being finalized. • Elaine is working on filing and organizing files to be prepared in case there was ever an audit. 			

	<ul style="list-style-type: none"> • Elaine will be attending training this afternoon. • Membership e-mail and general inquires are coming in daily (Approximately 50/day). • Elaine is starting to get prepared for new legislative year. It is important for KPHA to develop KPHA's process for tracking the legislation process and our public health priorities for 2011. • Region VII meeting is around the corner with \$5,000.00 ready. • Breast Feeding Grant contracts are in the final stage. Currently waiting on one more county to send contract and will be packaging the contracts to send to Virginia. 			
<p>5. Committee and Grant Reports</p>	<p>Membership Committee:</p> <ul style="list-style-type: none"> • No Report <p>Conference Committee: (Diana/Heather/Eldonna)</p> <ul style="list-style-type: none"> • Conference committee is looking for both breakout ideas and keynote conference speakers for the KPHA Annual Meeting set for September 2011 at the Hyatt in Wichita, KS. Board should send any ideas to Diana. Sections need to identify a section speaker for the conference. • Eldonna: Currently for a key note and/or breakout session the committee is considering having Rex Archer speak about PHAB. Please keep costs in mind when looking for speakers. Because this is the annual conference we are looking for speakers to be willing be involved with no cost. Conference committee would need to find sponsors (if available) for any speakers who are requesting money for travel, lodging, expenses etc. <p>Legislative Committee: (Heather Henke)</p> <ul style="list-style-type: none"> • No report at this time. • Sonya is chairing Health Day at the Capitol. This event will take place on 3/8/11 or 3/10/11. More information will be coming from Marvin and Sonya about this event. <p>ARGC Report/Past pres report: (Eldonna Chesnut)</p> <ul style="list-style-type: none"> • APHA asking affiliates to support Trust for America's Health letter regarding healthcare legislation. <ul style="list-style-type: none"> ○ Motioned- Eldonna: I motion that we sign to support this letter. ○ Second- Rebecca 	<p>Vote</p>		

	<ul style="list-style-type: none"> ○ Vote: All approved, no nays, motion carries • APHA also asking for personal stories for positive outcomes from healthcare legislation. If you have a story you would like to share please contact or send these to Eldonna. • Template letter is now available for sending a public health message to your representative. Please keep in mind that personal e-mail only should be used when sending such information. • APHA will have their first mid-year meeting in Chicago June 23-25, 1011. The topic of this year’s meeting is: “Implementing Health Reform: A Public Health Approach.” Eldonna will be attending and is encouraging others to attend. Visit www.apha.org/midyear • APHA call for abstracts for the APHA 2011 Annual Meeting in Washington, D.C. October 25 – November 5, 2011. Deadlines range from February 7-11, 2011. Look at APHA website to submit online: www.apha.org/meetings or http://apha.confex.com/apha/139am/oasys.epl • APHA issues call for proposals for the Learning Institute courses for 2011 Annual Meeting. Deadline for proposals is February 4, 201. Visit online at: www.apha.org/programs/education. • APHA policy submission deadline is Feb 15, 2011 • APHA nominees for leadership positions can be submitted through March 31, 2011. Visit www.apha.org/about/gov/leadership Also taking candidates for section elections. • “Ideas for Future Initiatives” <ul style="list-style-type: none"> ○ Important to continue to build partnerships with organizations and continue process from being staff driven to member driven organization. ○ In 2011 we started associations between KEHA-KALHD-KPHA and put together joint quarterly articles. Looking for joint projects with these associations. It is important to combine resources in public health. Collaboration efforts are important to continue. ○ Academia partnerships are very important to establish to strengthen public health research and expand evidence-based practice in public health. There is more opportunity for us to build academia partnerships. Joint projects will help benefit Kansas statewide. The more people working on public health projects together the better results we will have. ○ Membership recruitment is another important aspect of the 			
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	<p>board's responsibility. The board needs to be very involved in membership recruitment to keep membership growing.</p> <ul style="list-style-type: none"> ○ With Elaine going ¾ time we will need to brainstorm solutions so the executive director's responsibilities are good all across the board for Elaine, for the board, and for the members. Some affiliates have no executive directors or part-time executive directors. It is our benefit to have Elaine with us. ○ Heather: We need to focus to become "Committees in Action" by engaging sections more to enhance the future of KPHA. 			
6. Old Business	<p>Executive Directors Task List: (Heather/Diana/Eldonna)</p> <ul style="list-style-type: none"> • Elaine has created her task list which will be reviewed by the board at the end of the meeting. <p>Connection Articles: (Heather)</p> <ul style="list-style-type: none"> • Heather will send out information to members to solicit articles for the CONNECTIONS newsletter. <p>Funding Streams: (Elaine)</p> <ul style="list-style-type: none"> • Please review official financial report for 2010 funding streams. Approximately \$30,000.00 from dues, approximately \$30,000.00 from the 2010 fall conference, and 1/3rd coming from grants. • Will need members of board help write grants and research new grant funding streams. Please contact Heather or Elaine if you know of any new funding stream as grants are very important in keeping the organization running. <ul style="list-style-type: none"> ○ Michelle: Is willing to assist in the grant-writing process after a grant is selected. <p>KS-Reads for Preschoolers (Eldonna/Heather)</p> <ul style="list-style-type: none"> • Melody Kinnamon is the chair of the project. Please contact is you are interested in this committee. 			
New Business	<p>National Public Health Week: (Elaine/Eldonna)</p> <ul style="list-style-type: none"> • April 4-10, 2011 is national public health week. We are working with committee for injury prevention. • Lori Hasket from injury prevention at KDHE and Sherri Sage from Safe kids are the Kansas chairs for NPH week. If you want to serve on the NPH week committee let Heather know. 			

	<p>Region VII Meeting (Nebraska, Iowa, Kansas and Missouri): (Eldonna/Heather/Elaine)</p> <ul style="list-style-type: none"> • Eldonna: Region V Great Lakes started by having meetings to increase regional partnership, this is why we have decided to do the same in Region VI • Region VII meeting will be in Kansas City, MO April 14-15, 2011. <ul style="list-style-type: none"> ○ Boards of all four state affiliates are invited to start a coalition. ○ Eldonna is working with HHS to have representation. Elaine is working to get sponsors. ○ Had problem with finding a good date in April and although this did not work with everyone's schedule April 14-15 was chosen. ○ No official invite has been sent <p>Section Reports: (All)</p> <ul style="list-style-type: none"> • Heather: All section chairs need to send e-mail to your group for introductions. Please also request from your group ideas for involvement and ideas for projects they might have. • Administrative Health- Shirley Orr will be the new section Chair for the administrative section. • Community Health Section- press release under development for this section • Elder Issues Section- No report • Infectious Disease Section- No report • Emergency Preparedness Section- No report • Environmental Health Section- No report • Tobacco Substance Abuse and mental health section- No report • Research and Evaluation Section- No report • Oral Health Section- Kansas Mission of Mercy projects are in planning stages for this year. KPHA has partnered in the past to provide education material. This year's will take place at the State Fairgrounds in Hutch. • Student Section- <ul style="list-style-type: none"> ○ Heather: Marvia has been absent for three consecutive board meetings ○ Eldonna: Based on the KPHA bylaws, I motion that because Marvia has three unexcused consecutive absences 	Vote		
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	o Vote: All approved, no nays, motion carries.			
7. Adjourn	Next Meeting: 2/24/11 10:00AM Shawnee County Public Library Adjourned: 12:15			