

**Kansas Public Health Association Board Meeting
May 27, 2010**

**Johnson County Health Department
Olathe, KS**

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Eldonna Chesnut	X	X	X	X	X							
Heather Henke	X	X	X	X	X							
Tanya Honderick	X	X	X	X								
Linda (Frazier) Frazee	X	X	X	E	E							
Barbara Mitchell	X	X	X	X								
Ruth Wetta-Hall	X	X		X								
Ellen Averett	X (am)	X		X								
Diana Rice	X	X	X	X	X							
Theresa Shireman	X	X	X	E	X							
Annette Graham	X (am)	X		E								
Aaron Davis	E	X	X	X	X							
Shauna Nelson	E	X	(EB)	X	X							
Arrie Morris	X	X	X	X	X							
Caron Shipley	X	X	X	E	X							
Jamie Katz	X	X	X	E	X							
Shirley Orr	X (pm)	X		X								
Rich King												
Marvia Jones			X	X	X							
Sonja Armbruster	X	X	X		X							
Marv Stottlemire		X		X	X							
Nicole Heim			X	X	X							
Elaine Schwartz	X	X	X	X	X							
Eric					X							

Minutes submitted by:

Handouts:

Submitted by Caron Shipley; 5-27-2010

Item	Discussion	Action	Responsible Person	Due Date
1. Introductions 2. Determination of Quorum 3. Approval of Agenda	Called to order at: Introductions Quorum established Guests: Approval of Agenda:	10:15	Quorum	
4. Member/Committee Reports	<p><u>Approval of April Minutes</u></p> <ul style="list-style-type: none"> • Motion to approve: • Second: • Vote: <p><u>Financial Report (Elaine)</u> Balance sheet reported on 5 exhibitor fees in Seeking sponsorships</p> <p><u>Membership Committee (Nicole)</u> No report this month Theresa commented on seeking more student memberships. Eldonna gave history of recruiting students-this is Marvia's responsibility</p> <p>Will offer complimentary membership announcement to Dental Hygienists to join KPHA for one year. Whoever recruits the most will get a \$200 stipend</p> <p><u>Conference Committee (Heather)</u> No meeting this afternoon-each member needs to rank. Need to have people label presentations next time (many duplicates, very confusing). Have some sponsors already. Met with diabetes director of Kansas chapter-will ask them to sponsor.</p> <p>Eldonna-KU MPH program is giving \$2000 as sponsorship</p> <p>Arrie is seeking sponsorship at pharmaceutical companies she works with.</p>	<p>Approved</p> <p>Approved</p> <p>Rank Order all proposals 1-5</p> <p>Get Caron recruitment flyer Email dental hygienists</p> <p>Rank proposals 1-5</p>	<p>Eldonna moved Shauna seconded Motion Carried</p> <p>Marvin moved Arrie seconded Motion carried</p> <p>All</p> <p>Marvia</p> <p>Caron</p> <p>All members</p>	<p>Tues 7th and 8th</p>

	<p>Eldonna suggested we should give them gold sponsor \$1500 up. Silver \$1500 and below donations. Offer one or two sponsorship\</p> <p>Discussed benefits of each sponsorship level-Elaine said we should ask what event/session they want to sponsor specifically.</p> <p>Heather proposed: KPHA will offer 2 free registration for those who sponsor over \$2000 at the Conference</p> <p>Theresa suggested oral presentations to proceed poster session. For research and evaluation section</p> <p>Elaine discussed reducing student award down to \$500 per winner Three award categories: Practitioner Researcher Student</p> <p>Funds go towards registration and travel to APHA-do not need to cover whole expense</p> <p>Sonja's concern-why are we offering award? Ridiculous to offer a stipend of \$500 when fees are so much higher.</p> <p>Eldonna-student registration is \$200 (\$235 late registration). The conference is In Denver this year-travel expenses will be less. Want to get more students to go this year.</p> <p>Elaine-this is last year of conference Health Foundation grant Eldonna-If winner cannot go, they don't get the money</p> <p>Sonja-May want to consider offering Professional</p>	<p>Approved</p>	<p>Heather moved Marvin seconded</p>	
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	<p>Development funds or sending the second runner if winner cannot attend.</p> <p>Next year committee could meet to discuss what we will do next year.</p> <p>Aaron and Jamie -like offering it to second runner up if first cannot go.</p> <p>Motion-Sonja if first winner for each of the three categories cannot go to the APHA; then it will go to the second runner up</p> <p>Ammended: Pending approval from the Health Foundation</p> <p>Discussion-just wasn't interpreted like this in the past Sonja-KPHA used to register person and then seek reimb for expenses</p> <p>Eldonna will contact Carolyn at Health Foundation to seek approval</p> <p>Eldonna-Do we want to pay \$4500 for Interhab to organize conference or not? We need to decide them or us to do?</p> <p>Sonja wants Interhab Theresa- no opinion</p> <p>Eldonna-last year was first time we used the conference coordinator, it was very helpful-they "prettied up" the brochure after Eldonna made initial design-made conference easier- KPHA didn't have to work the registration table, they collected bio's- got info from keynote speakers, plus Elaine said it made it so she didn't want to quit</p> <p>Theresa asked what Capitol Plaza helps with? Elaine-\$7000 was charged for conference (WSU).</p>	<p>Approved</p> <p>Approved</p> <p>Contact Health Foundation</p>	<p>Marvin made motion Sonja seconded</p> <p>Marvin made motion Theresa seconded</p> <p>Eldonna</p>	
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	<p>That did not include AV equipment Interhab charges \$4000 for that-hotel charges extra. We will still need to collect projectors Eric-seems like a lot of work Elaine-we made \$27,000 on conference last year- should get that money back, made for a smooth conference using coordinator- fee was made up</p> <p>Marvin-ambivalent about using coordinator. Organization did not use coord in past-believes if we were freed up we could do other things to make conf more successful. We must work hard to make the money up from the conference-not just to make peoples jobs easier.</p> <p>Elaine-Interhab reached new groups of people to invite to conference (disability groups). Should open up new lines of marketing-listServs</p> <p>Marvin-at this point we have a proposal from them, not a contract yet.</p> <p>Elaine-we will get accounting of how much time worked by staff on conference.</p> <p>Interhab better buy \$4500 CEU's Designing registration brochure-WSU We would put together</p> <p>Motion: Theresa: We accept motion from Interhab for \$4500 coordinate KPHA Conference</p> <p>Discussion: Elaine-they have webinars for training for a period of one year</p> <p>Charlie Hunt voiced concern to Eldonna about who we use as vendors; ofentimes not scientific...could be</p>	<p>Approved</p>	<p>Theresa made motion. Diana seconded</p>	
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	<p>alarmists versus scientific. Discussion: Marvin-we need a policy similar to one we developed for grant applications</p> <p>Sonja-we should have a policy-we should look to APHA for a policy statement</p> <p>NACHO and APHA do not allow soda to be used at conferences-we need to look at other policies we allow at KPHA</p> <p>Eldonna-Can Marvin draft something Marvin-Not sure what it will be Eldonna-we will check with APHA first-then send to Marvin to review</p> <p>Vendors will not be automatically approved just because they submit</p> <p>Marvin-we should check with Charlie Hunt to get his suggestions-Elaine will email to Marvin</p> <p>Contact Fran at APHA</p> <p><u>Legislative Committee (Marvin)</u></p> <p>No report Marvin and Sonja have discussed a new plan (proposal) for Advocacy for next year. Marvin is convinced that testifying is not best tool. Need to commit to make a personal contact with Legislator or Senator. This will be much more effective; we will still testify.</p> <p>Eldonna-Meet and greet; must get relationship built beforehand. (possibly September) Possible advocacy night, hor 'dervs.panel discussion-in brainstorm mode</p> <p>Elaine-Legislative Forums-good year to do in</p>	<p>Check with APHA on policies, send to Marvin</p> <p>Check with Charlie Hunt, email Marvin</p> <p>Contact Fran at APHA</p>	<p>Eldonna Marvin</p> <p>Elaine</p> <p>Elaine</p> <p>Marvin, Elaine, Eldonna</p>	
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	<p>committee</p> <p>Working on DOE bids</p> <p>Governors conference went great; many KPHA members at conference</p> <p>working with TRAIN-registration-?</p> <p>Sessions and break outs conference: get all past presidents in a session to talk about leadership</p> <p>Working with Walgreens-Take Care Clinic Kansas Beverage Society UMHMF turned us down on grant submitted</p> <p>Health Day at Capitol-need to get committee going-healthy snacks, flashing lights good idea,</p> <p>KHI-Health Reform Impact-KPHA could be on exchange will have 200,000 people added to Medicaid Roles</p> <p>Sent out 81 exit interviews from people who did not renew membership</p> <p>Newsletter sent out</p> <p>Heidi Wells (student) will help with Statute and Regs book-on website and up to date (600 pages long) Heidi will make more useable.</p> <p>Benchbook very user friendly-we will use this as a model for Stat and Reg</p> <p>APHA want us to promote midlevel PH workers to work on target audience group. Will send out in email. Section Chairs should also send out.</p> <p>Disney Institute-Partnership with KS Hospital Ass-disclosing to hosp and providers secrets of Disney.</p>	<p>Send out to membership</p>	<p>Elaine Section Chairs</p>	
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	<p>Meeting on 27th -want us to be a partner-need to send out marketing emails, banner on our website.</p> <p>Teaching HC professionals how to run business like Disney does</p> <p>Marvin: We are not HC professionals-doesn't seem like much benefit of doing this initiative other than visibility. Difference between Public Health and Health Care.</p> <p>Eldonna: Looking at sharing info with membership</p> <p>Theresa: In agreement with Marvin: Disney and PH-banner on our website would be an endorsement</p> <p>Elaine: We have several hospital that are members, they have most likely researched whether good idea to promote-hate to see us pass up this opportunity. Dr Benjamin's slides show that hospitals are part of public health.</p> <p>Eldonna: We need to educate what PH is. Check with Hospital Assoc and PH policies of Disney-take back to Executive Board—Does anyone have a problem-no one does.</p> <p><u>Meeting with Secretary Bremby (Eldonna/Elaine)</u> Began monthly meetings with Sec Bremby; some will include Jason Eberhardt Phillips.</p> <p>Bremby's Suggestions:</p> <p>1. Internships: KPHA serves as a hub; they will inform KPHA when one becomes available. "Intern Hub"</p> <p>Email Eldonna if willing to be on committee</p> <p>Newsletter articles to be sent out to all three (HeHAW, KPHA, KALD) memberships. Do every month to publicize</p>	<p>Email Eldonna</p> <p>Newsletter Articles</p>	<p>Board members</p> <p>Board members</p>	
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	<p>2. Transition Plan when Secretary changes. Dr Eberhardt-Phillips will continue with meetings when Secretary Bremby leaves.</p> <p>3. Combine Conferences-more collaborative issues- Bremby very supportive-will not sign contracts for more conferences until 2012-only want two main conferences a year.</p>			
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<p>5. Old Business</p>	<p><u>Public Health Journal (Sonja)</u></p> <p>Recruiting folks, sent request through Connections Newsletter. 3 board members willing to serve-something to present at annual conference.</p> <p><u>Connections Articles (all)</u></p> <p>Reminder to get articles in</p> <p><u>“Inspect the Rest” Legislation (Eldonna)</u> Passed-Conference calls on implementation plan. Plan will be posted on KPHA website</p> <p><u>Funding Streams (Eldonna/Heather/Elaine)</u></p> <p>Golf Tournament possibility-raised \$3,000 MA-Awards breakfast, home parties, raised \$20,000 on a breakfast</p> <p><u>Annual Report (Eldonna)</u> Each Section Chair needs to send report on what Section Is and What they do.</p> <p><u>Wild Apricot (Elaine/Aaron)</u> 3 Discussion Boards Preparedness Admin Board should get on and start some discussions</p> <p>Elaine many posts get no responses</p> <p>No quorum left-next meeting we will start with KS Reads to Preschoolers</p> <p>Section Reports should all be submitted in writing 1-2 weeks prior to meeting to Eldonna</p> <p>Eldonna read thank you from Linda Frazee</p>	<p>Write articles, submit</p> <p>Post plan on website</p> <p>Submit section report to Eldonna</p> <p>Submit to Eldonna</p>	<p>Board Members</p> <p>?</p> <p>Section Chairs</p> <p>Section Chairs</p>	
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	<p>Elaine-Membership survey-need to start thinking about questions Eldonna asked Nicole to head this including Ruth Wetta Hall</p> <p>Marvin-Suggested creating a consent calendar to include Executive Report and all reports for board members to read reports before the meeting. Ask if anyone wants anything taken off consent calendar-then vote to pass-it would speed up the meetings-some pieces can come off the consent calendar</p> <p>Caron-likes that idea also</p> <p>Eldonna-we will try next month</p> <p>Marvin-have we made an approach to Native Americans to join KPHA? Good idea to court our Tribes as potential members. We could develop a Native American Section</p>	<p>Membership Survey</p> <p>Create consent calendar</p> <p>Look into creating Native American Section</p>	<p>Nicole/Ruth Wetta Hall</p> <p>?</p> <p>?</p>	
<p>6. New Business</p>	<p><u>Update for APHA Affiliate Meeting (Heather/Eldonna)</u></p> <p><u>KS Reads to Preschoolers (Eldonna)</u></p> <p><u>Convio (Eldonna)</u></p> <p><u>Section Reports—Written (Eldonna)</u></p>			

7. Adjourn	Motion to adjourn: Second: Vote: Adjourned at: 12:23 p.m.	No quorum left		