

**Kansas Public Health Association Board Meeting  
April 1, 2010 (March Meeting)  
Public Health Day at the Capital—Celtic Fox Restaurant**

<b>Name</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Eldonna Chesnut	X	X	X									
Heather Henke	X	X	X									
Tanya Honderick	X	X	X									
Linda Frazier	X	X	X									
Barbara Mitchell	X	X	X									
Ruth Wetta-Hall	X	X										
Ellen Averett	X (am)	X										
Diana Rice	X	X	X									
Theresa Shireman	X	X	X									
Annette Graham	X (am)	X										
Aaron Davis	E	X	X									
Shauna Nelson	E	X	(EB)									
Arrie Morris	X	X	X									
Caron Shipley	X	X	X									
Jamie Katz	X	X	X									
Rich King			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Shirley Orr	X (pm)	X										
Sonja Armbruster	X	X	X									
Marv Stottlemire		X										
Marvia Jones	N/A	N/A	X									
Elaine Schwartz	X	X	X									

Minutes submitted by Tanya Honderick

Handouts: KPHA Membership Software: Wild Apricot, KPHA 2009 and 2010 Monthly Assets, KPHA Resource Development Plan 2010-2013, MOU between KDHE and KPHA





	<p>conference if there are opportunities to learn about public health emergency prep.</p> <ul style="list-style-type: none"> <li>• Theresa suggested asking Dr. Mike Fox from CDC to talk about what he has done.</li> <li>• Elaine has not heard from Washburn CE department for coordinator services. Eldonna suggested that this needs to be determined very quickly. Wild Apricot will allow us to do registration online.</li> </ul> <p><u>Legislative Committee (Marv)</u> No report</p> <p><u>ARGC Report (Shirley)</u> No report</p> <p><u>APHA Grant Report (Elaine)</u></p> <ul style="list-style-type: none"> <li>• We are in the last year. Elaine encouraged Kim Moore to go after Kellog grant to continue to support KPHA staff. Heather and Eldonna are going to ACBI training. Report due 4/15/10.</li> </ul> <p><u>Executive Director Report (Elaine)</u></p> <ul style="list-style-type: none"> <li>• Heather will attend training.</li> <li>• COA call—Elaine now on the committee for the affiliates. Most conversation is about Denver meeting. Elaine volunteered to help with awards—they need more award nominations.</li> <li>• Convio—would be nice to have someone help with this and get information to membership</li> <li>• ACBI questionnaire—low on membership and engaging the public. But we have established new strategic relationships.</li> <li>• D &amp; O paperwork is intensive.</li> <li>• Education committees and organization</li> </ul>	Articles needed for newsletters.	Anyone	Ongoing
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	<p>membership questions sent out.</p> <ul style="list-style-type: none"> <li>• Creation of Speaker’s Bureau—to locate speakers on public health. Dan Partridge attended Peace Corps meeting at KU.</li> <li>• Participated in Governor’s Conference planning.</li> <li>• Looking at funding from KHF for several things.</li> <li>• Attended several legislative hearings.</li> <li>• Attended law meeting at KU, Public Health Systems Group, CPA on 990—Hyatt taxes.</li> <li>• Hard drive for KPHA computer “died”—now \$175 for carbonite backing for computer.</li> <li>• 80 membership letters sent—many “undeliverables” via email.</li> </ul> <p><u>Executive Committee Decisions (Eldonna)</u></p> <ul style="list-style-type: none"> <li>• D&amp;O-voted in by executive board</li> <li>• Conflict of interest—t-shirts for PH Day at the Capitol. Eldonna keeping all emails for reference</li> <li>• Approval of idea/concept for grant from RWJ—Nicole and Marv</li> </ul> <p><u>Section Reports</u></p> <ul style="list-style-type: none"> <li>• Eldonna complimented Theresa for the email she sent. Each meeting section chairs will be expected to report out what is going on in their section.</li> </ul> <p>Research and Evaluation Section (Theresa):</p> <ul style="list-style-type: none"> <li>• Help needed with contacts at KDHE and local health departments. If members know of activities at local health departments (possibly childhood obesity), please forward to Theresa. KHI is willing to participate in panel—or as moderator. The goal is to have two to three panels at future conferences. A great opportunity for</li> </ul>	Forward email to KSU	Tanya	ASAP
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	<p>students to practice presentations. The research panel will be asked specifically to participate.</p> <ul style="list-style-type: none"> <li>• Linda can include this in monthly newsletter to LHDs from KDHE.</li> <li>• Sonja suggested linking to coordinated school health—would be a great way to encourage them to attend the conference.</li> <li>• A notice can also go in the KPHA newsletter.</li> </ul> <p>Community Health Section (Barbara):</p> <ul style="list-style-type: none"> <li>• No activity. Notice sent in January newsletter. Will do again.</li> </ul> <p>Oral Health Section (Caron):</p> <ul style="list-style-type: none"> <li>• 4/16 and 4/17 is Kansas Mission of Mercy in Independence, KS—1800 patients in two days. Would like to collect brochures on various topics that could be given out. Will bring laptop to provide some informational videos and PSAs.</li> <li>• KDHE has a workforce grant from HRSA to recruit dental school graduates to come to Kansas to practice. Dan Lassley. There is a loan repayment incentive involved. Trying to help replace those dentists that will be ready to retire.</li> </ul> <p>Administrative Health Section (Diana):</p> <ul style="list-style-type: none"> <li>• Attended training for MLC3 project for accreditation—would like to focus on this for the Administrative Section.</li> <li>• Thanks to all for help and participation in PH Day at the Capital.</li> </ul> <p>Emergency Preparedness Section (Aaron):</p> <ul style="list-style-type: none"> <li>• Would like to encourage networking options on KPHA website other than blog format.</li> </ul>	<p>Write up email info in the form of an article</p>	<p>Theresa/Linda</p>	<p>Submit to Linda by 4/20 for May KDHE newsletter</p>
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	<ul style="list-style-type: none"> <li>universities on an HIV / AIDS webinar.</li> <li>Tanya suggested utilizing PH Grand Rounds at KUMC</li> </ul>			
<p><b>5. Old Business</b></p>	<p><u>Visioning Task Force</u></p> <ul style="list-style-type: none"> <li>Now on hold.</li> <li>PH Systems group may like to bring people together, and Eldonna suggested utilizing KPHA.</li> </ul> <p><u>Journal / Annual Report</u></p> <ul style="list-style-type: none"> <li>Annual Report in progress. Shirley Orr's daughter-in-law is a graphic design student and may be a resource for the annual report.</li> <li>Abstracts for Fall Conference may be our first articles for the Journal. Tanya may have leads at Dykes Library on online journals.</li> <li>Document needed for accreditation is the statutes and regulations--our Statutes and Regs book may be the needed resource. Eldonna spoke with KHF about potential for funding this project.</li> </ul> <p><u>Creation of Policy Section</u></p> <ul style="list-style-type: none"> <li>Legislative Committee is not a part of the Board. If OK'd we would have a formed committee and additional Board member. Would like section chairs to be members of this section in order to share legislative action with their section members.</li> <li>Motion to create Policy Section with Marv as Chair and each section chair to serve as members of section: Diana.</li> <li>Second: Heather.</li> <li>Eldonna will pursue change of bylaws.</li> </ul>	<p>Motion Approved</p> <p>Need to change bylaws</p>	<p>Eldonna / Elaine</p>	





	<ul style="list-style-type: none"> <li>Eldonna would like us to continue to work on developing webinars.</li> <li>Would take about a \$1000 to get software.</li> <li>Theresa suggested Pharmaceuticals as potential funders for education.</li> <li>Eldonna' reviewed Ruth's work evaluating the membership needs / desires. Membership prefers live participation in webinars, but online came in a close second. They prefer practice specific, so the sections can identify specific topics and speakers. We could collaborate with KALHD, etc to find presenters on accreditation, etc.</li> </ul> <p><u>New Grants (Eldonna)</u></p> <ul style="list-style-type: none"> <li>RWJ already discussed.</li> <li>KHF already discussed – need to study what has been funded under recognition grants and why we have been denied twice.</li> <li>Ryan Smith Advocacy grant already written. May talk more with REACH about submitting to them. Would be advocacy grant for training on why members should be involved in advocacy, not just how to do it.</li> </ul> <p><u>Governor's PH Conference Contract (Eldonna)</u></p> <ul style="list-style-type: none"> <li>We have been asked to sign a contract--handout provided. Marv has already reviewed this. KPHA holds conference funds, but there is a lot of work involved, so we asked for a certain percentage.</li> </ul> <p><u>Approval of Resource Development Plan (Eldonna)</u></p> <ul style="list-style-type: none"> <li>Handout provided for 2010-2013.</li> <li>There is really no new information in this</li> </ul>	<p>Need more information on Pharmaceutical funding.</p> <p>.</p> <p>Read contract and provide feedback via email</p>	<p>Theresa</p> <p>Theresa</p> <p>Board members</p>	<p>Next meeting</p> <p>Next meeting</p> <p>ASAP</p>
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	<p>document, but there are blank spaces that need to be completed.</p> <ul style="list-style-type: none"> <li>• Would like to develop a workgroup—Elaine suggests completing the document before May meeting in Washington, DC. Board should make comments via email to Heather before the meeting.</li> <li>• Elaine will also send link to webinar that would be helpful to view when reviewing the Resource Development Plan.</li> <li>• Goal is to have this document done before next Board meeting.</li> <li>• Elaine will staff the free exhibit booth at the conference.</li> </ul> <p><u>Next Meeting:</u></p> <ul style="list-style-type: none"> <li>• Airport Hilton at Governor’s PH Conference, 4/26 from 3:30 to 5:00 p.m. in the Board Room. Conference call option will be available. Forward agenda items to Eldonna <ol style="list-style-type: none"> <li>1) Organizational structure</li> <li>2) Education committee</li> <li>3) Bylaws changes—may need to review the bylaws for needed changes.</li> <li>4) May consider having past-presidents as board members, and this would need to be added.</li> </ol> </li> </ul>	<p>Coordinate workgroup meeting</p>	<p>Elaine/Heather</p>	
<p><b>5) Adjourn</b></p>	<p>Motion: Heather, Second: Tanya</p> <p>Adjourned at 3:35 p.m.</p>			