

**Kansas Public Health Association Board Meeting
July 22, 2010
SRS Learning Center—Topeka, KS**

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Eldonna Chesnut	X	X	X	X	X	X	X					
Heather Henke	X	X	X	X	X	X	X					
Tanya Honderick	X	X	X	X		X	X					
Linda (Frazier) Frazee	X	X	X	E	E	E	X					
Barbara Mitchell	X	X	X	X		E	X					
Ruth Wetta-Hall	X	X		X		X	X					
Ellen Averett	X (am)	X		X			X					
Diana Rice	X	X	X	X	X	X	X					
Theresa Shireman	X	X	X	E	X	X	X					
Annette Graham	X (am)	X		E	E	E						
Aaron Davis	E	X	X	X	X	E	X					
Shauna Nelson	E	X	(EB)	X	X							
Arrie Morris	X	X	X	X	X	X	X					
Caron Shipley	X	X	X	E	X	E	X					
Jamie Katz	X	X	X	E	X	X	X					
Rich King												
Marvia Jones			X	X	X	E	X					
Shirley Orr	X (pm)	X		X	E	E	X					
Sonja Armbruster	X	X	X		X	E	E					
Marvin Stottlemire		X		X	X		X					
Nicole Heim			X	X	X	X	X					
Elaine Schwartz	X	X	X	X	X	X	X					

Minutes submitted by Tanya Honderick

Handouts:

Item	Discussion	Action	Responsible Person	Due Date
<ol style="list-style-type: none"> 1. Guest Speaker 2. Introductions 3. Determination of Quorum 4. Approval of Agenda 	<p>Called to order at 10:02 Board members present = 17 Guests: Dr. Jason Eberhart-Phillips, KDHE</p> <ul style="list-style-type: none"> • Appreciates invitation to attend and participate • Health Reform FOAs out to states regarding state monies, performance management focus • Opportunities for KPHA to be involved in trainings via conferences • Health Information Exchange is underway in Kansas—an opportunity for public health to open surveillance of population • Charlie Hunt—eHealth Advisory Group. Working with Health Information Exchange to discuss that adequate data is available • Charlie Hunt is leading health care associated infections program. New director Joey Scalia. New state approach to the problem, understanding the problem better. Getting hospitals plugged into the system. Training is starting for infection control practitioners in KS for tracking and reporting infections in a national database. Not sure how public the information will be—still to be determined. • H1N1 after action evaluation process continues. Major after action improvement plan required by federal government. A historian has been hired to record the historical account of the event. • We should be stronger advocates of mandatory immunization of healthcare providers. Certain hospitals in KS have risen to this challenge. These policies protect patients and are effective. We should support these policies and KDHE will also implement policy requiring immunization. 		Eldonna	

	<p>We can do it as policy through the agency. It will be a voluntary act of individual organizations. Hopefully LHDs will participate. Similar to endorsing hand washing for patient safety.</p> <ul style="list-style-type: none">• Clean Indoor Air Act in effect this month. State agencies were instructed to develop policies consistent with the law. Sec. Bremby prohibits smoking inside and within 10 feet, now smoking will be prohibited on area adjacent to KDHE property starting Nov. 1st. Would like to build momentum around Great American Smokeout date.• Vending in schools. The State School Board will implement new state policy taking effect Aug. 2010. Beverage Association lobby is appealing to Board to reconsider. So far the Board is not. Looking for support from partners.• Lexie's Law starts this month. Getting positive messaging and new coverage.• New funding for evidence based home visiting programs for pregnant women, infants and children. Starting needs assessment process evaluating community needs and capacities. Money will be limited to certain high risk counties. Will be targeted to concentrated areas of need.• Developing legislative initiatives. Obesity initiative—sugar sweetened beverage tax, reduce cost of healthy foods (sales tax exemption). Requirements for cities to have complete streets to build sidewalks—this infrastructure is critical to increasing activity. Ensure that LHDs are authorized to comment upon health impacts of development and zoning planning decisions. Greater emphasis on expanding PE in schools. Also plans for suicide prevention, but details aren't yet available.• Health care reform—reducing healthcare demand through a healthier population. Have until August to present our vision.			
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	<p>Shirley Orr</p> <ul style="list-style-type: none"> • National public health standards (PHAB Standards) undergoing beta test. • Efforts in KS to gear-up for success through MLC3. • Common understanding, benchmarks and expectations on a national level so outcomes can be measured. • Funding comes through CDC. First component is non-competitive. Focus on performance management. In KS want to align work with performance standards. Performance management, quality improvement, a culture for quality—institutionalizing that work. Component 2 is competitive—10 to 27 applicants will be funded. One agency in every region will be funded. So we will compete with surrounding states. It will build upon the 1st component. Our hope is that the funds will be made available to local public health. • Opportunities for KPHA to be involved, especially through workforce development (trainings and conferences). • Funding is not focused on delivery of clinical services, but the work should help support reform efforts. For example, it may focus more on assurance of healthcare resources rather than delivery of care. • Measuring and demonstrating outcomes. <p>Questions</p> <p>Eldonna: These legislative priorities—are these overarching or will these be priorities specific for KPHA involvement? JEP: Still working on overarching objectives.</p> <p>Eldonna: At our annual meeting we present our legislative priorities—we don't want to be off track at our upcoming conference. JEP: Yes, we should be working and communicating together, coordination of work.</p> <p>Marvin: We can try to have a legislative committee</p>			
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	<p>meeting before the conference to prepare. Also potential involvement of MPH students in this process.</p> <p>Theresa: Should we work on the larger objectives or the topics listed earlier?</p> <p>Marvin: KPHA is not tied to just the governor's priorities. It is good to know what current KDHE priorities are so KPHA can proceed with that work.</p> <p>Eldonna: Ruth, what is your timeframe?</p> <p>Ruth: Needs legislative committee meeting before August 15th to prepare for annual conference meeting.</p> <p>Shirley: Important to engage the membership, but also need latitude on the side of the Board to move with the changes that come up during the legislative process.</p> <p>Eldonna: Yes, as other things come up we are able to be flexible and add to our priorities throughout the year.</p> <p>Marvin: Yes, to follow our mission to react to issues as they come up.</p> <p>Eldonna: Questions?</p> <p>Marvin: Testimony is not necessarily the most effective method. Will try to contact KPHA members on legislative topics and encourage personal legislators on various topics.</p> <p>Eldonna: Yes, more grass-roots efforts to be the face of public health.</p> <p>Theresa: What is need from KPHA for support of the grant process?</p> <p>Shirley: Letter of support needed for grant process—needed next week.</p> <p>Eldonna: Will work with Shirley and the Executive Board Tanya will work with Won Choi and Dave Cook to develop letter of support as well from KUMC and KU-MPH.</p> <p>Eldonna: Suggest that KALHD and KEHA also be involved.</p> <p>Review of Agenda: Add membership survey</p>			
<p>5. Consent Calendar Approval of Minutes Financial Report Executive Director Report Legis. Committee Report</p>	<p>Discussion: Executive Committee will need a conference call to discuss Elaine's anniversary, Eldonna will organize.</p> <p>Willingness to Serve--free membership when signing up for conference—no objections. Theresa submitted report</p>		Eldonna	

Section Reports	<p>earlier this morning.</p> <p>Motion to approve: Theresa Second: Marvin Vote: Unanimous approval, motion carries.</p>	Vote		
<p>6. Committee and Grant Reports</p>	<p><u>Membership Committee</u> (Nicole)</p> <ul style="list-style-type: none"> • Section chairs were assigned to call their members. Any issues with calling lapsed members or scripts? • Caron: No problems. A couple lapsed members have agreed to renew. Free membership opportunity is being taken advantage of. • Eldonna has called a couple of organizations—Stormont Vail doesn't have the funding to renew. • Nicole will send email asking for updates and follow-up with those who said they would renew. • Elaine hasn't gotten any exit interviews to evaluate "no" responses. <p><u>Conference Committee Report</u> (Heather)</p> <ul style="list-style-type: none"> • Conference on track: 39 registered. • Encourage vendor booths. • Incorrect phone number given our, but this has been corrected. • Past Presidents—several have agreed to sit on panel. • Call for abstracts for posters is open—Theresa would like more information and will follow-up with Melissa Armstrong. Poster abstracts due by August 2nd. • Elaine and Eldonna met with the hotel. Will now have a breastfeeding area with changing tables and rocking chairs. The hotel will promote the idea to other conferences. • The Disney Exemplary Training—if you want to attend on Tuesday, June 27th, please contact Elaine immediately. We have one free ticket to attend, if not Heather will just be able to attend in the morning. Ruth will try to move meetings to 			

attend. Will have report at next meeting.

Awards Nominations (Ruth)

- Current nominations reviewed. Deadline is August 25th.
- Plaques can be created in about 10-days time.
- Shirley is aware of some other nominations that may come in.
- Eldonna: Regarding the nomination for Kim Engleman--might suggest that this be moved to the Special Services Award. The nominator was OK with this.
- Ruth: Yes, good suggestion.
- Elaine: Some awards must be given to KPHA members.
- Eldonna: Crumbine—review of qualifications, but membership is not defined. Wooden and Special Service awards also reviewed from Board Handbook.
- Ruth: The nomination information is what goes into the brochure?
- Shirley: Correct.

ARGC Report (Shirley)

- CoA reception at APHA meeting. Contribution from affiliates to support reception (on Saturday, November 6th) is suggested. Any more communication about this?
- Eldonna: Past years we have given \$100. If attending APHA, consider giving \$25 contribution to add to KPHA contribution. Contributions should be in to Elaine by end of August.

APHA Grant Report (Elaine)

- Covered in Executive Director's report. Worked with Convio Expert at CoA meeting. No new projects for this grant since this is the last year.
- Last 6 months of grant—a lot of discussion about this a CoA meeting. New trend on school based

	<p>health clinics.</p> <p><u>Nominating Committee Report</u> (Eldonna)</p> <ul style="list-style-type: none"> • Proposed list has been made, and Eldonna will start making calls next week. President Elect, Treasurer, Director at Large. Would like to have several nominees for each position. Other affiliates really have strong competition for their boards. Would like to have the same in KS. • Email voting will take place—or can give vote at the conference. • Importance of “grooming” future board members through the section chair positions. • Caron: Should section chair appointments be extended? • Arrie: Yes, wondering about this. • Eldonna: Section chair is not limited to one year term, several have served multiple years. • Marvin: Agrees. • Caron: Reached out to members regarding interest in serving. Hopefully current recruitment efforts will boost interest in leadership positions. • Tanya: Starting as section chair will allow time to learn how the Board works before possibly moving into an executive board role later. This will make for a more productive board. • Eldonna: Need to address succession plan. 			
<p>7. Old Business</p>	<p><u>Public Health Journal</u> (Sonja)</p> <ul style="list-style-type: none"> • No report <p><u>Annual Report</u> (Barbara / Eldonna)</p> <ul style="list-style-type: none"> • Theresa provided written report today. • Hopes to work with Barbara very soon, so any contributions from sections should be made now. <p><u>Convio</u> (Elaine)</p> <ul style="list-style-type: none"> • Very complicated. Diana reviewed and thought that she could help work with it. • Diana: It is complex, but user friendly once you 			

	<p>get through some training.</p> <ul style="list-style-type: none"> • Trouble sending out the one alert that was sent out to membership. • Diana: Need more training. • Eldonna: The training I had was web-based, and not step-by-step. The affiliates are uncomfortable with it. • Utah is having the same problems. Database information available for each state. But takes multiple steps. • Encourage APHA to have dedicated staff to help affiliates in each state get up and running. • Need to get working if we want to have this ready for annual conference presentation. • Diana: Is there a group from APHA working on this? • Just one person, essentially. • Eldonna, Jaime had similar problems. <p><u>United Methodist Breast Feeding Grant (Eldonna)</u></p> <ul style="list-style-type: none"> • Meeting set for August 5th. • Neita Christopherson from Reno County will be chair of committee. • Positive response—many want to participate. • Review of funding. RFPs to go out August 15th. Grant Review meeting in mid-November. 2011 will be reporting. Final report March 31, 2012. • Elaine: Mini-grant applications from Clean-Air activities received and will use these as guide. Evaluation piece would be an additional contract. This will be a simplified process for LHDs. The money will go to LHDs. • 15 will be at the Hutchinson meeting in August. 			
<p>8. New Business</p>	<p><u>KS Reads to Preschoolers (Eldonna)</u></p> <ul style="list-style-type: none"> • Board voted to support and provide \$1000 to state library. • New chair is Melody Kinnamon from Johnson County Library • She is interested in input from membership, 			

	<p>needs committee members. Please contact her at kinnamonm@jocolibrary.org.</p> <p><u>APHA Reception (Denver)</u> (Eldonna)</p> <ul style="list-style-type: none"> • KU-MPH will hold a reception like last year, so best to combine efforts. <p><u>APHA International Health Section Request</u> (Eldonna)</p> <ul style="list-style-type: none"> • Email received requesting collaborative efforts with state affiliates. Request to nominate a representative from this section by July 31st. • Ellen: To be a liaison at the meeting? I would be interested • Marvia: MPH Students are interested. • Eldonna will see if we can have two representatives. • Ellen: Can you send me anything that is written? • Eldonna: I don't have much information. • Ellen will contact APHA representative for more information. <p><u>Section Chair Resignation</u> (Eldonna)</p> <ul style="list-style-type: none"> • Annette Graham has submitted her resignation. She has a conflict with other meetings and must resign her section chair position. • Letter read by Eldonna. • Recommendation for a replacement is pending from Annette. <p><u>Request from KU for MOU with KPHA</u> (Eldonna)</p> <ul style="list-style-type: none"> • MOU received from the Department of Preventive Medicine and Public Health at KUMC. • MOU read by Eldonna. • A few things need to be reviewed via a meeting—coordination of human research projects, providing vaccination, students for practicum, surge capacity expectations. • Would Board like to see it now, or after revisions? • General consensus is to wait to send out MOU after meeting with KUMC and revisions. 	<p>More communication with APHA about request</p>	<p>Eldonna Ellen</p>	<p>ASAP</p>
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- Hopefully will be complete by August meeting.

Webinar (Arrie)

- Potential date set.
- Eldonna: will try to work with InterHab. Other resources are extremely expensive.
- Theresa: Yes, this is part of our contract with them.

Additional Discussion:

- Eldonna: KHF is reviewing our request for additional funding for the annual conference. They requested additional information from us that Elaine has sent on to KHF.
- Ruth would like additional discussion on membership survey. Looking for feedback from membership on KPHA activities. Would like more information from section chairs.
- Eldonna: Just wants to wait on Legislative Priorities based on KDHE input.
- Ruth: Statutes and Regs book, on-line training, movement toward webinars, orientation manual. If not using it, why? Not user friendly? Not aware of it?
- Ruth: Suggestions on future development? Such as practice specific information at the conference.
- Eldonna: Would be good to give a report of last year's survey at the meeting before the new survey is given.
- Theresa: This survey is administered at the conference? What about getting information from those who don't attend?
- Ruth: Yes, about 50/50 for those in attendance vs. not.
- Eldonna: Definitely include alternate learning.
- Marvin: Liked the idea of including information on why resources aren't used.
- Ruth: Yes, this is possible. Please send ideas to Ruth so that she can capture how to get the

	<p>information we want. This process was presented last year at APHA.</p> <ul style="list-style-type: none"> • Eldonna: Everyone send ideas to Ruth ASAP. • Elaine: Affiliate survey asks gender, race/ethnicity, age, profession, public/private sector. • Ruth: About first 10 slides try to captures some of this, but send the APHA information and Ruth will incorporate. 			
9. Adjourn	<p>Motion: Marvin Second: Theresa Unanimous vote, motion carries</p> <p>Adjourned at 12:00</p>			