

**Kansas Public Health Association Board Meeting
September, 2009 10:00 am**

Member	J	F	M	A	M	J	J	J	A	S	O	N	D
Anderson, Sheri	X			X	E	X							
Armbruster, Sonja	X	X	X	X	X	X	X	X	X	X			
Averett, Ellen					X	X			X	X			
Baugher, Debbie	X	X	X	X	X	X	E		X	X			
Chestnut, Eldonna	X	X	X	X	X	X	X	X	X	X			
Davis, AAron	X	X		X	X	X	E	X	X	X			
Frazier, Linda	X	X		X	X	X	E		X	X			
Goedeke, Janis	X	X	X	X	X	X	X	X	X	X			
Graham, Annette	X	x		X		X	X	X		X			
Heim, Nicole	X	X	X	X	X	X	X	X		X			
Henke, Heather	X	X			E	X	X		X	X			
King, Rich	X												
Katz, Jamie	X		X	X		X	X	X		X			
Mitchell, Barbara	X	X	X	X	X	X	X	X	X	X			
Orr, Shirley	X	X	X		X	X		X		X			
Rice, Diana	X	X	X	X	X	E	E		X	X			
Schwartz, Elaine	X	X	X	X	E	X	X		X	X			
Shipley, Caron	X	X	X			X	E	X	X	X			
Stottlemire, Marvin	E	X		X	X	X	X	X	X	X			
Wetta-Hall, Ruth	X	X	X		X	X	X	X	E	X			

Kim Claybaugh, guest (intern with Eldonna)

Minutes recorded by R Wetta-Hall

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Item	Discussion	Action	Responsible Person	Due Date
<p>1. Introductions 2. Determination of Quorum 3. Agenda Approval 4. Approval of minutes</p>	<p>Called to order at 2:10 pm. 18 of 20 board members present; June- August Minutes will be reviewed at the next meeting and approved</p>	<p>Approved Approved Approved</p>	<p>Sonja Sonja Sonja</p>	
<p>5. 2009-10 Bylaw changes</p>	<p>John Davis reviewed potential changes to bylaws to simplify and standardize language. John will review during the business meeting tomorrow.</p>	<p>Informational. Sonja will address during annual meeting.</p>	<p>Sonja</p>	
<p>6. Financial Report Review</p>	<p>Must approve 2008 financial report (see attached financial chart in Excel spreadsheet). Actual 2008 and budget to date (July 2009). Capacity development grant will be received in November (Sunflower grant). Additional figures will be added after Linda has acquired them. Conference registration is positive; additional funds from registration, vendors and sponsor will be added post meeting.</p>	<p>Will seek approval of treasurer's report from membership at annual meeting.</p>	<p>Linda</p>	
<p>7. Conference Committee Report</p>	<p>Diana and Aaron will be supporting AV for the conference, saving approximately \$4,000 for the organization.</p> <p>Hotel maps will be included in the brochure. Meetings will be held throughout the hotel. Registration begins at 4pm today.</p> <p>Past presidents council and retirees meeting are new additions (first time to be held).</p>	<p>Informational</p>	<p>Eldonna</p>	

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	<p>Caron's section (oral health) will meet on Thursday.</p> <p>Photographer will be on hand if you need photos updated. \$5 for 1 photo and 3 for \$10.</p> <p>Career mart is a new feature; there are 20 jobs posted.</p> <p>Meeting in Eagle A to meet with APHA president for dinner. Assistance with decorating post dinner is requested.</p> <p>Diana and Aaron will set up AV in the morning (start at 6am).</p> <p>Dental workforce report will be presented from 3:30 to 5pm.</p> <p>Monitors for breakout sessions. Wednesday at 11:15 A1—Sonja A2--Aaron A3—Kim C-1 Ruth C2- Jamie Katz</p> <p>Section Chairs will host their respective sections. Chairs will be elected. Ellen will lead efforts to poll qualitatively each section (15 minutes).</p> <p>Sunflower Foundation will fund the lunch on Wednesday (approximately \$4,400).</p>			
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	<p>Networking luncheon with demonstration.</p> <p>Annual meeting is in same room as luncheon.</p> <p>Past presidents council and retirees meeting (first time to be held). – (duplicate)</p> <p>Doren Fredrickson Poster competition will held at 4:30. Poster session held in same room as luncheon. Posters—36 submissions</p> <p>President’s Walk</p> <p>Dinner and evening workshop (103 participants)</p> <p>Thursday A4-Aaron A5—Heather A6-Barbara C2—Jamie C3—Eldonna will cover E3—Annette H7-- Heather A-8 Martin A9-Sonja C4—Jamie C-5 Barbara E4—Pam</p> <p>Thursday: Luncheon Bremby KPHLI Awards</p>			
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<p>8. Business meeting agenda</p>	<p>Emphasize section attendance. Voting for office: Ballots will be turned at the meeting. Hillary and Kim will collect. Jamie and Caron will count ballots. Membership survey will occur during membership item. John will review bylaws. Certificate to Board members and Sonja will give brief speech.</p>			
<p>9. Strategic planning</p>	<p>Heather and Elaine have helped to develop primary planning documents. Lee Collins (Metro Group) resource development consulting with KPHA in an attempt to bring \$\$ in the door to support operations. Where do our opportunities exist? (new versus existing) Reviewed Resource Development plan (see attached) and KPHA Case--describes what public health is and what KPHA offers (see attached). Develop pathways (people who know the individual) prior to ask for funding.</p>			
<p>10. Legislative Action & Issues/Forum Planning</p>	<p>Priorities will be assessed during the membership survey. Counties will be able to hold Forum when desired and should contact Marvin for scheduling. List of counties who are interested in forum activities has been in completed and verified. Marvin has a document available to support holding a forum in their county.</p>		<p>Marvin</p>	
<p>11. Public Health Infrastructure Committee</p>	<p>State Health Officer has dropped out of effort due to workload associated with H1N1. Read executive director's report for additional information. KDHE's presence is needed.</p>		<p>Sonja, Elaine</p>	

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	Some focus on PHAB accreditation within planning process. Move to have conversation with KAHLD leadership (President, President-Elect, Edie) and KPHA executive board.			
12. Grant Updates	APHA grant report due by October. Elaine will compile report.		Sonja, Marvin, Elaine	
13. Minutes approval	Amendments to June minutes made. June, July August minutes approved.		Elaine, Ruth	
14. Executive Director Report	See ED report		Elaine	
15. Adjourn	Meeting adjourned at 4pm.		Sonja	