

**Kansas Public Health Association Board Meeting
February 26, 2009 10:00 am**

Member	J	F	M	A	M	J	J	A	S	O	N	D
Anderson, Sheri	X											
Armbruster, Sonja	X											
Averett, Ellen												
Baugher, Debbie	X											
Chestnut, Eldonna	X											
Davis, Aaron	X											
Frazier, Linda	X											
Goedeke, Janis	X											
Graham, Annette	X											
Heim, Nicole	X											
Henke, Heather	X											
Kalas, Ed	X											
Katz, Jamie	X											
Mitchell, Barbara	X											
Orr, Shirley	X											
Rice, Diana	X											
Schwartz, Elaine	X											
Shiple, Caron	X											
Stottlemire, Marvin	E											
Wetta-Hall, Ruth	X											

Minutes recorded by R Wetta-Hall and N Heim

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Item	Discussion	Action	Responsible Person	Due Date
I. Determination of Quorum II. Introductions III. Agenda Approval IV. Approval of minutes	Called to order at 10:10 a.m.	Approved Approved Approved	Sonja Sonja Sonja Sonja	
I. Committee Assignments, PH Connections	Shirley Orr and Ruth Wetta-Hall on Awards committee Legislation Advocacy committee (Marvin, Sonja, Elaine, Diana) Membership Heather Henke Public Health Connections: Sonja will make assignments.			
II. Bylaws, Director at Large or Regional representation	Membership: refer to membership committee. Will draft language to address the regional representation.	Marvin, Ruth, John Davis will work with committee chair.	Heather	
III. Financial report review	Operating funds are down. Discussion about approaching Kansas-based foundations for funding for KPHA. Nicole has prepared letter, potential foundations to contact.	Contact organizations whom the KPHA has established relationship. Staff to mail letters to organizations identified by Nicole.		
IV. Grant Opportunities,	Nicole Heim prepping grants to 1) support training for PH professionals about how to talk			

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KHF Recognition Grant	to legislators, 3) create statewide health data book and 3) childhood obesity.			
V. Conference Committee Report	<p>Met with WSU regarding their support for the conference (see attached brochure).</p> <p>KEHA (due to funding barriers) will not be able to have joint conference.</p> <p>Conference committee will include KHF, other Board members or KPHA members. Video A will have 2 staff people on conference committee. Eldonna also contacting businesses to sponsor conference events.</p> <p>Call for proposals will be sent out this week. Will work with Melissa Armstrong (KUSM-W). Heather requests that content areas include emergency preparedness areas.</p>		Eldonna	
VI. Health Day at the Capitol	<p>Marvin: Prepared training for health Day for individuals who want to meet with their legislators.</p> <p>Elaine: Ed K. is going to contact everyone in Topeka to come to Health Day on their lunch hour. 20 people are signed up to deliver lunches from Quiznos. Lunches are paid for by Unicare. Barbara got orientation manuals for the advocates to use to talk to their legislators. They are giving out bags with give aways from various organizations. No space for displays, we have reserved Docking C and D. Washburn</p>	Information	Marvin/Elaine	

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	nurses are doing a mobile health clinic. Elaine will prepare and agenda for the day. Zack (KHI Intern) is trying to recruit students to sign up to be advocates. We have 28 legislators signed up. Requested that Board come to Topeka for Health Day. Diane, Heather, and Eldonna will help out with stuffing bags on Wednesday.			
VII. National Public Health Week Plans/Forums	<p>NPHW Forum Committee appointments – Legislative Actions and Issues Committee will plan the forums.</p> <p>Elaine participated on an APHA conference call and they want affiliates to report NPHW activities in the state. Elaine suggested that we do open houses during NPHW and the forums later during the summer. Sonja feels that summer would work better. Marvin concurred. Sonja suggests having forums at the end of June before the state fiscal year starts on July 1. Marvin will ask Dan Partridge at Lawrence to join the committee. The Legislative Actions and Issues Committee will take on planning the forums. Sonja suggests launching the health forums and mobilizing members during NPHW. Johnson County is making posters for NPHW and all of the Jo busses will have the posters during the week. Sonja suggests we send out what people are doing through an eUpdate. KHI has activities as well. Sedgwick County is screening Unnatural Causes during NPHW.</p>	Informational	Elaine/Sonja	
VIII. APHA Affiliate Report	No Report	Informational	Shirley	
IX. Sanofi Infectious	Elaine met with Mike, Martha and Sherri on	Informational	Elaine	

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disease project	2/25. Planning on having conference calls on the new requirements for pertussis. Would have 30-50 people would be invited to participate. Poster contest with schools - Mark Thompson and Allison Koontz will work on this.			
X. KMOM, Video	<p>Kansas Mission of Mercy. Free dental care with no questions asked. Saw 1,700 people.</p> <p>Proposal – Use the time waiting for care to educate participants.</p> <p>Next one is in Independence, KS in April 2010 and requests that KPHA put together some information and sponsor their activities. KPHA would put together public health information to give to individuals waiting to have dental care. Caron will help Heather with this project.</p>	Informational	Heather	
XI. APHA grant	We turned in a quarterly financial report in January. Just shows where the funds are going. We need to get match money for Nicole's salary.	Informational	Elaine	
XII. Strategic Plan	We need to make sure that we are forwarding the strategic plan each time we are	Informational	Sonja	

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<p>XIII. Executive Director Report</p>	<p>We are getting out of Capwiz. We are piloting Higher Logic for APHA. Online payment for membership has not been moving forward. We will be working with Dykes Library on a grant. Looking for Student Section Chair. Nicole will contact Will Evans at Cleveland Chiropractic. Wild Apricot discussion – Most health departments cannot use PayPal or GooglePay, so we have a dilemma in getting payments for membership and conference registration as these are the two ways individuals could pay. Sonja will meet with Elaine, Linda and Eldonna to discuss how payments could be made. Elaine will be out of the office Friday until Tuesday March 6th through March 10th.</p>	<p>Informational</p>	<p>Elaine</p>	
<p>XIV. Executive Director Agreement and Health Insurance</p>	<p>Sonja and Elaine are still working out details. They will present the new contract when it is completed.</p>	<p>Informational</p>	<p>Sonja/Elaine</p>	
<p>XV. Adjourn</p>	<p>Marvin – Board members should be fundraising for KPHA, beyond grants. Sonja – KPHA needs to have some kind of training on fundraising for Board members so they are comfortable doing this.</p>	<p>Informational</p>	<p>Sonja</p>	