

**Kansas Public Health Association Board Meeting
August 27, 2009 10:00 am**

Member	J	F	M	A	M	J	J	J	A	S	O	N	D
Anderson, Sheri	X			X	E	X							
Armbruster, Sonja	X	X	X	X	X	X	X	X	X				
Averett, Ellen					X	X			X				
Baugher, Debbie	X	X	X	X	X	X	E		X				
Chestnut, Eldonna	X	X	X	X	X	X	X	X	X				
Davis, AARon	X	X		X	X	X	E	X	X				
Frazier, Linda	X	X		X	X	X	E		X				
Goedeke, Janis	X	X	X	X	X	X	X	X	X				
Graham, Annette	X	x		X		X	X	X					
Heim, Nicole	X	X	X	X	X	X	X	X					
Henke, Heather	X	X			E	X	X		X				
King, Rich	X												
Katz, Jamie	X		X	X		X	X	X					
Mitchell, Barbara	X	X	X	X	X	X	X	X	X				
Orr, Shirley	X	X	X		X	X		X					
Rice, Diana	X	X	X	X	X	E	E		X				
Schwartz, Elaine	X	X	X	X	E	X	X		X				
Shipley, Caron	X	X	X			X	E	X	X				
Stottlemire, Marvin	E	X		X	X	X	X	X	X				
Wetta-Hall, Ruth	X	X	X		X	X	X						

Minutes recorded by E Schwartz

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Item	Discussion	Action	Responsible Person	Due Date
I. Introductions II. Determination of Quorum III. Agenda Approval IV. Approval of minutes	Called to order at 10:05 a.m. 12 of 16 board members present; Approved –add Read to Preschooler June- August Minutes will be reviewed at the next meeting and approved	Approved Approved Approved	Sonja Sonja Sonja	
I. Grant Updates	Marvin reported on <i>RWJ Grant</i> , described the purpose of the grant--will let us know in September if we got the grant. <i>Sunflower grant</i> -for Board Development, Sonja reported on it. Bob Harris will facilitate and is highly recommended. Through this process we will better understand our roles. Not strategic planning but Governance and the Board understanding their role. Location will be at Jo Co Health –Eldonna will send out info to the Board. Hopefully new Section Chairs can attend. <i>UMHMF grant</i> draft-Sonja covered the draft; Eldonna reported that <i>REACH</i> has an advocacy grant and she will have her intern look into.		Sonja, Marvin, Elaine	
II. Financial Report Review	Linda put together the graphic on the Liabilities and Equity and covered those, and then covered the Budget. Board needs to review and recommend, she also covered the 2010 Budget doc that will be used at annual meeting.		Linda	
III. Association Equipment	Discussion of equipment that Ed is storing and at the Shawnee Co Health Agency when the move was made to have a home office.		Marvin, Sonja	

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	<p>Recommendation made for Elaine to contact Ed and ask him to donate it to Goodwill. Motion to donate KPHA furniture in Ed's house to Goodwill and donate furniture at Shawnee Co to them made by Heather and seconded by Diana. Motion carried.</p>			
IV. Crumbine Club	<p>Crumbine Club—the bottleneck is the payment gateway. Elaine explained and also reported 8 Board members have contributed. Letter will go out when credit card transactions. Marvin or Elaine will send out activity Board needs to be involved with.</p>		Marvin, Elaine	
V. Conference Committee Report	<p>Eldonna reported on the Conference. Awards—Shirley is chairing, KPHLI will print program, no corporate award yet. National Guard has helped with storage and H1N1 out to be considered. Shirley needs award nominations immediately. Posters—36 submissions, Melissa doing great job. Discussed the conference program and keeping it shorter due to printing costs. Eldonna would like to send Poster information out to attendees prior to conference, and ask Poster Presenters to bring a few copies of theirs, and leave in the Abstracts—making it 20 pages. Tracks will be in the program, and Elaine will print the post card size Conference at a Glance. Jo Co will print the program. Survey's Ruth and Ellen are working on Students to work on Section. During the Section Business Meeting 10-15 minutes</p>		Eldonna	

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	<p>survey about why they are in that Section, why should we keep them, train students to do a little mini group. In larger sections a paper survey will be done. All Sections are covered—EH will be covered by Eldonna's Sanitarian. Discussed KEHA meeting the day after ours and possibly getting back with doing a joint. Heather talked to Jerry and maybe next year we can coordinate together for Topeka.</p> <p>Door prizes—Linda has 11 and maybe more will be added.</p> <p>Grand Prizes and Vendor Giveaways will be given at the Business Meeting—should be Bed and Breakfast and IPod. Feedback to Ruth for Membership Survey</p> <p>Fitness Challenge will be handled by Sonja/Becky and there will be a Scavenger Hunt that they have to answer through physical efforts—ie how many steps to ? goodie prizes will be given away. Hand washing posters at the Hyatt and the President's Walk on Wed. evening.</p> <p>Dinner with the APHA President on Tuesday evening--because we will have a food expense required by the hotel, we will stay at the Hotel and have the meal there.</p> <p>Signs from last year were looked at and it was decided which ones will be reprinted for this year.</p> <p>Eldonna had call from Sunflower and they want to help sponsor the Conference, if they do Need a sign for the naming of the Poster Session being named after Fredrickson</p>			
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	<p>We have 27 vendors, 126 attendees have paid. Hotel rooms –have 209 out of 260 rooms. Ballot—Eldonna, Janis and Sonja have been furiously recruiting an officer slate and it has been difficult due to all on everyone’s plate. Heather Heneke will be President Elect Tayna Honderick will be running for Secretary Ruth Wetta-Hall will be running for Director Ballots will go out next week. They need to be returned by mail/email or bring it to the conference.</p>			
VI. Public Health Infrastructure Strategic Issues	<p>Elaine reported on the handout of the grant submitted to KHF by Edie.</p>		Elaine	
VII. Plans for Board Retreat	<p>Sonja covered the October 1 Retreat for the Board</p>			
VIII. Legislative Action & Issues/Forum Planning	<p>Marvin—suggested maybe Corporate award Hyvee? Discussed who had gotten in touch with Federal Legislative members—PHACT campaign. Brownback—did not get caught up with him and Dennis Moore cancelled his meeting. Marvin did not hear back from Jenkins. Town hall meetings turned into shouting matches. Marvin Agreed to be on the PH Grand Rounds to talk about PHACT and it will be Feb 4th. Forum planning—he has a nice list of people ready to help out with forums. Eldonna’s intern is willing</p>		Marvin	

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	to send invitations to Legislators. Kim (intern) could confirm with each person who has committed an emailing out a postcard to all the Legislators. Will proceed with having Forums but not necessarily in October, but before Session.			
IX. Read to Preschoolers	Read to a Preschooler, Barbara covered and Linda mentioned the other sponsors: Roy will bring books and they will be available at the Conference. Linda and Barbara are working with partners to put together reading efforts. It will be great across the state. Table will be in the adjoining area (maybe put photographer and State Library in that area). Will have a sign up about who is participating in Read to a Preschooler.		Elaine	
X.	Caron—Dr. Weno will do the session at the Conference. A review of the findings of the workforce—Hope to get other audiences to it 3:30-5. and it will be on FaceBook.		Sonja/Elaine	
XI.	The Board discussed how there are so many public health meetings at the Conference in conjunction with the annual meeting—great!! KPHLI-10-2 Oral Health 3:30-5 MLC-4:30-6:30 Immunization Training			
XII. Executive Director Report	Elaine covered her handout and reported on her trip to Seattle and problem with the S&R book update by students.		Elaine	
XIII. Adjourn	Sonja, Eldonna, and Elaine went to Hyatt for tasting for Conference Meals		Sonja	