

**Kansas Public Health Association Board Meeting
August 28, 2008 10:00 am**

Member	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Armbruster, Sonja	X	X	X		X	X	X	X	E	X		
Averett, Ellen			X		X		X	X	E	X		
Baugher, Debbie	X	X	X		X	X	X	X	E	X		
Chesnut, Eldonna	X	X	X		X	X	X	X	E	X		
Froetshner, Martha	X		X		X	X	X		X			
Graham, Annette						X	X					
Garner, Ed	X	X	X		X	X	E	X	X	X		
Goedeke, Janis	X	X	X		X	X	X	X	X	X		
Hallacy, Amy						X						
Heim, Nicole						x	X	X	X	X		
Henke, Heather			X		E	X	X		X	X		
Kalas, Ed	X	X	X			X	X			X		
Katz, Jamie						x	x	X	X			
Mitchell, Barbara		X	X		X	X	X			X		
Mullen, Cindy		X	E		X		X	X	E	X		
Orr, Shirley	X				X	X	E		E			
Richter, Kimber												
Elaine Schwartz	X	X	X		X	E	X	X	X	X		
Vinci, Leon	X					X	X	E	X	X		
Weno, Kathy			X		X							
Wetta-Hall, Ruth	X	X	X		E	X	X	X	X	X		

X = present
E = excused

Minutes recorded by

R. Wetta-Hall

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Item	Discussion	Action	Responsible Person	Due Date
<p>I. Introductions, announcements, Quorum, agenda, minutes approval</p> <p>II. Financial report</p>	<p>Quorum established. Minutes amended and approved.</p> <p>Financial report was reviewed and approved. Potential shortfall for the association if KHF grant does not get funded or conference has financial shortfall. At this time approximately \$127,000 in bank. Ed suggests that an accrual basis for accounting KPHA incoming funds should be considered. May pursue educational meeting with accountant for board members.</p>		<p>Janis Ed Garner Ruth Elaine</p>	
<p>III. Review of strategic plan</p>	<p>Difficulties with printing report. Will be printed out and mailed</p>		<p>Janis and Elaine</p>	
<p>IV. Membership</p>	<p>See full report submitted by Eldonna.</p> <p>Meeting at KUMC with Dr. Glen Cox regarding membership recruitment went well.</p> <p>Ellen Averett submitted open-ended script to lead discussion during section meetings at Annual Conference.</p> <p>Ruth reviewed survey in Power Point file. Will send out final version in early September.</p> <p>Encore Group being formed (public health retirees) to support special activities for KPHA members. Will be discussed at annual conference.</p>	<p>f/u at next board meeting</p> <p>Send suggestions to Ruth.</p> <p>Moved and approved</p>	<p>Eldonna Ruth Nicole</p>	

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V. Conference Committee	<ul style="list-style-type: none"> • Annual Meeting Survey is on target. • Section discussion script has been completed. Will be handed out hard copy to section facilitators. Section chairs have been contacted regarding discussion during section meeting time. • By-laws (no changes—but need discussion for next year) • Ballot and Elections/Conference Program printing. Full slate has been achieved. • Registration Table (chair—Debbie Baugher), IT support has been provided. • Meal tickets will printed and will be placed in badges by scholarship students. • Staff booth during vendor show will be staff by Vista Volunteers. • Steps Challenge (Aundrea/Jennifer) Pedometers/t-shirts will be available • Seeking moderators (Sonja will pursue via email) • Door prizes—how to distribute? Cut up roster of registrants and pick out of hat. • Need to market—late start to registrations—report# registered • September Board meeting—will stuff packets for annual conference. 	None needed	Sonja	

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VI. Legislative Agenda	<ul style="list-style-type: none"> • AHA will have a planning meeting in September. • Proposed legislation for KPHA. • Meeting with Secretary Bremby on legislative activity for KPHA. • KHPA is doing statewide visits again this year. 	Accepted	Leon	
VII. Special Topics	<p>VISTA grant: slide shows and online course are being developed by VISTA volunteers. Elaine would like Board input.</p> <p>Infectious Disease section (Martha Froetshner) will be approached to take on project funded by Sanofi Grant (school age children poster contest).</p> <p>Read to a Preschooler project—perhaps Barbara’s section will take that on as a project.</p>	Membership committee will review and provide recommendation to Board.	Eldonna	
VIII. APHA GRANT Update	<ul style="list-style-type: none"> • Financial training, participated in phone calls. • Quarterly report complete. • Grant is on target. • Janis will be presenting—representing KPHA at APHA meeting 	None needed	Janis & Elaine	

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IX. Executive Director's report	Accepted, see attached <ul style="list-style-type: none"> • Strategic plan will serve as business plan • KHPA meetings attended (Oversight, data consortium, wellness workgroup meetings) • Newsletters and updates have been • All materials stored at Elaine's home 	None needed	Elaine & Nicole	
X. Special projects	•			
XI. Motion to Adjourn	Moved and approved—adjourned at 11:45 am.			