

## Amended June 2006 Minutes

12 email approvals came in to the KPHA office from the Board to approve the March Minutes and 2007 Budget to be presented at the Fall Conference.  
6/20/06

### KPHA Board Meeting June 9, 2006

**Members Present:** Janice McCoy, Allison Alejos, Ed Kalis, Martha Froetshner, and Alice Weingartner

**Speaker Phone:** Kim Richert, Ellen Averett, Shirley Orr, Cyndi Treaster, Janis Goedeke, Gloria Vermie

**Guests:** Miriam Ibrahim

#### Consent Calendar

**Approval of Minutes**—tabled till everyone has minutes and there is a quorum

**Financial Report Review**- Allison reviewed the financials. A motion to accept the financial report will be made later.

**Executive Director Report**-covered

Conferences and Training: Spring Conference, Minority Health, Conference on Poverty, and preparations for KPHA Conference

Meetings: Legislative meetings, Common Language and Sunflower grant meetings, Wellpoint meeting, Lung Assn and Health Charities meeting, KDOA meetings, IKK meetings, CVent meeting, Health Day meetings and the Policy Group with KHF meeting.

Membership: Worked with Committee on new rates, started mailing renewal notices (sent 400 out) emailed all co health depts., sent replies to multiple recipients with membership application

Website: updated to include conference materials, and Crumline winners

Public Health Week: Events were very successful, sent information to APHA. Proclamation pictures were delivered, and recruited volunteers and funds (\$850 from KMHC and KFMC)

Grants: Wrote and sent reports for Conference Grant and Common Language Grant. Wrote Sunflower grant and am still making many changes to it.

Finances, Taxes and Office: Worked with Y'Sondra and Bill on getting all bills paid and deposits coded and made. Worked with CPA on 2005 filing. Filed annual report with Secretary of State

Statues and Regs: Compiled and condensed book, made copies and put together. Took to conferences. Thus far we have sold 24 copies.

Legislative Filed lobbyist's reports. Talked with individual legislators about next year and meeting in Oct or Nov to prepare for the next session, distributed legislative packets to legislators (article in Nation's Health)

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Updates, Emailings, and Newsletter Worked on newsletter, sent email updates, worked with Y'Sondra to get email addresses for those who don't have one and wrote column for Connections—need Board to help with this. KPHLI: Am staying involved as a Mentor. My scholar is Deb Donaldson, Director with Sedgwick County. I reviewed and visited with her about her Capstone, and sent information on KPHA to Suzanne to garner membership.

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### **Committee Reports- (Membership Committee discussed after Section Reports)**

#### **Executive Call** Discussed:

Membership rates

2007 Budget will be sent to full Board with Minutes and approved

Conflict of Interest Policy

Change in Term Limits—extending term of President, Past Pres and Pres Elect, and ARGC to do better--APHA recommended. Ed will visit with Shirley and determine how to do this.

Nomination Committee—Ed, Holly and Shirley (will work to get done to be sent out 45 days before September meeting

Awards—deadline July 15, Shirley has received one nomination

Membership, grants, and conference registration—hard copy and snail mail is best. Janice shared that the KHF grant for membership will be renewed

Deleted: , we will begin sending out the quarterly newsletter by regular mail. Started writing weekly updates to note all the legislative information. We've sent several single issue emails—Focus Group survey, etc. Would like suggestions for newsletters and updates.

#### **Administrative Committee Report-** Allison covered the committee report.

Budget was determined. Waiting for information on money that will come in for grants.—met again with KHF and it seems that we are not quite on line with—Bruce indicated that it was in their vision that KPHA would leverage more volunteer hours rather than using a consultant. Amy put together proposal for \$40k and additional \$36k for Evaluation component—they want to support KPHA. Janice will set up meeting with Bruce, KHF, and will determine who will take lead and hopefully by conference time to get going on the work. Discussion centered around the stall—Martha indicated they use service volunteers and maybe we could use them. Janice covered proposed budget of grant. Need to look at alternatives—they want membership to do this rather than hire consultants. Ellen—will take a look at Evaluation piece—see what they would be willing to do. Shirley thought we could negotiate with Amy/Ruth for small part. Volunteers would be possible from retired members. Cyndi said to send it out so we could all look at it. What they gave us was not very clear. They want us to develop the strategies to distribute the message to the workforce, regardless to their job position. They liked PH101 course, New Employee Orientation to Public Health and tie into the messages that KAHLD developed. Need to do some brainstorming as to what to do. Janice wants to meet with them before the end of the month. We need to show more involvement from the membership. Board members will look at what they are paying consultants. Sunflower Grant – determined Betty Horton and will work on health advocacy for Health Day or Spring Training Speaker—Ellen will get together with Sonja Armbruster for the Advocacy piece.

More discussion occurred on Financial strategies and Janice described a grant she is looking at having KPHA do the “logistics” for their grant, \$150,000. Training relates to mutual aid and the new law. Could leverage KPHA to do more trainings. EPI trainings were discussed and Amanda Huddle is working on—valuable effort could be used but need to coordinate with all.

Need to incorporate membership issues.

**Legislative Issues and Action Committee-** Kim covered her handout.

**Conference Committee Report-**

Ed discussed materials on the web—Conference at a Glance. Need to send out to everyone on listserves. Will have tasting next week. Gloria came up with idea for Silent Auction and asking Co's to donate basket. Ed—another idea, to solicit baskets at KALHD—Gloria will work on this. Will be working on nominations. Cyndi had question—Speaker Discounts...unclear—need to change registration as call indicated one day free. Cyndi discussed IT and equipment. Several people said they could bring computers and projectors. Bought extension cords last year and will use those again. Cyndi is asking everyone AV needs. Dr. Rodenberg will need sound. Dr. Fox asked about Consumer meeting the day before ours and maybe we can do something together. Everyone needs to get vendors. Shirley will email Elaine Spring Training vendor list. Miriam will help out with AV equipment.

**Awards Committee-**plug in Connections and other advertising will be done on listserves, etc. KPHLI would be good—Shirley will do.

**Nominating Committee-**The committee is Holly, Ed, and Shirley. Alice and Martha will be tellers.

**Membership Committee** the Confusing rate structure was discussed. Need to send back to the Committee to be re-determined

**Section Reports**

**Administration-**No report

**Child/Family and Community Health-**Booster seat law training

**Education & Research-** Ellen already covered.

**Emergency Preparedness-**Newsletters went out and good response was received.

**Environmental Health-**added new member

**Infectious Disease**—Martha sent another email to see if there is an interest for breakout session and all they had to do was mark selection—only got 2 returns—using Dr. Kohl. Do we have too many sections? IKK was discussed and her activities—survey was done, and work groups have been established. They are taking the Gov's task force and making it an operational process. Timely immunizations, etc., private providers, and funding, etc.... Kansas ranks 42<sup>nd</sup> and we need to improve.

**Oral Health** –No report.

**Student**- No report.

**Tobacco, Substance Use, Mental Health**- No report

**Financial Report:** Discussed membership lapsed list which needs to be addressed and divided up among the Board, to call them. Elaine will determine if they have paid, since some are Ind and rejoined as Org, or Student to Individual and will send out lapsed list. Martha questioned multiyear payment and discount.

**Old Business: (talked about membership fees and lapsed membership)**

**New Business:** Conflict of Interest Policy was discussed. Article VII on last page misspell Purposed. Clarification was made Need to add Kansas Public Health Assn., Inc. Grammatical and misspell. Corrections need to be made. Ed made a motion to adopt and Alice seconded. Motion passed.

Healthy Kansas Campaign—discussed possibilities and Board members will send suggestions to Elaine.

**Ed moved to adjourn and Alice seconded.**

**Items for next meeting:**

- Annual Meeting Agenda Approval
- Budget Approval
- Ballot Counting

The next meeting will be held at the Capitol Plaza Hotel from 2-3:30 on September 26, 2006