

KPHA Board Meeting
January 13, 2006
Johnson County Health Department
Olathe, KS

Members Present: Janice McCoy, Holly Whitlock, Allison Alejos, Cindy Treaster, Heather Henke, Eldonna Chestnut, Ellen Averett, Gloria Vermie, Ed Kalis, Martha Froetshner, Joseph So, and Patricia Dunlap.

Speaker Phone: Heather Fuller

Consent Calendar

Approval of Minutes – The December minutes said we were in line with our bylaws, but Allison actually said we were not. Ed wanted to correct HAET but its HACCP (Hazard Analysis Critical Control Point). Ed moves to make a motion to approve the minutes as corrected, 2nd by Eldonna. Motion passed.

Financial Report Review- Allison reviewed the financials. Allison said that the biggest expense in December was the expenses occurred from the APHA conference to Philadelphia. The assets in 2005 are less than 2004, but Allison doesn't know if we can trust that number because of the change in our accounting system. Allison wanted to know the source of the \$75,000 in grant revenue. Elaine said the money included both of the grants from the Kansas Health Foundation and other various planning grants. Janice said monies were being spent faster than it is coming in – one problem being that organizations are joining as individuals rather than organizations. The Board discussed many ideas for giving organizations more recognition for their membership. Janice said we are only one month behind on submitting a grant proposal to the Kansas Health Foundation for \$200,000. Instead of a February 1, 2006 deadline it is now March 1, 2006. A motion was made by Holly to pass the financial report, Heather H 2nd, motion passed.

Executive Director Report-Elaine highlighted her Executive Directors Report

Conference Committee Report- Janice was sad to report that Heather Fuller resigned from her position as President-Elect. Heather has recently accepted a new position and feels she would not be able to give KPHA the time it deserves. Janice asked if Gloria would fill the position of President-Elect position. Ed Kalis volunteered to take on the role of president-elect. Cindy made a motion that Ed fill the position of President-Elect, 2nd the motion. Motion passed.

This year's theme will focus on eliminating health disparities in public health. Elaine suggested sending out an email to suggest conference titles. The conference timetable was distributed and reviewed by the Board. The deadline

for breakout sessions and finalizing the conference agenda is April 15, 2006. Still working on speaker possibilities, many of the suggestions for speakers have been out of KPHA budget. Heather said we had \$5,000 for speaker's fees. Dr. Mayo the president of APHA will speak and we will only have to pay his traveling expenses. Dr. Kim Kimminau from the Kansas Health Institute is also a potential speaker. Mary Jayne Hellebust from Tobacco Free Kansas Coalition will contact Pat Ayala from Texas as the tobacco speaker.

Cindy talked about her ideas for the breakout sessions. Each section will be in charge of finding speaker for a least one breakout. Cindy will have a form for you to fill out. Cindy will send out a call for proposals to several public health organizations. Gloria suggested if our theme is around health disparities we should target groups and organizations that work with the populations.

Legislative Agenda- Elaine said Kim's class starts on the 22nd and they will be tracking legislation. Elaine has had three meetings with the Alliance for Health Advocates. Elaine is starting to plan the Day at the Capital/Walk on the Hill. They want to do workshop in the afternoon and the morning would be talking with the legislatures on public health issues. This is all in conjunction with Public Health Week. Information on Public Health Week is now on the APHA website and all the information can be downloaded.

Section Reports

Administration- Heather talked with Shirley Orr about recruitment on their section, still trying to recruit members. One concern the section has was the interoperability between local health departments and KHDE. Heather obtained a list serve of all public health administrators. Elaine said look at membership to add people interested in your section.

Child/Family and Community Health-Eldonna is planning on utilizing the video conferencing system. The committee wants to recruit members from Western Kansas. The section has a group email set up. One issue that came up in the meeting was that membership may be feeling lost if they did not attend the conference that the sections had changed. We should do recruitment of sections through out the year, not just when the individual is renewing their membership. Janice suggested having a "new section member orientation" at the annual conference.

Education & Research- No report.

Emergency Preparedness- Gloria said their section is starting the first quarterly newsletter. A goal of the section is to help KDHE sustain public health volunteers in Kansas – it will be a small cadre that is specifically dedicated to working on public health. They have created a tool kit.

Environmental Health- Ed set up meetings with daycares to talk about consistency of regulations and procedures. The section is thinking about asking Jack Brown to talk at the conference about EHLI (Environmental Health Leadership Institute).

Infectious Disease- Martha sent out an email to the group and attendees from the annual conference and asked the group for any ideas. So far she has not heard back from anyone. Martha talked about several ideas including a campaign for the pandemic flu.

Oral Health – No report.

Student- No report. Joseph will be graduating in May, so he will work to recruit a new section chair before he leaves.

Tobacco, Substance Use, Mental Health- Patricia wants to make sure that we have a section meeting sometime during the annual conference so that chairs have a chance to meet members in the section. Holly mentioned that during the annual conference we should have the sections sit together during lunch. Ellen thinks each section could have a “notebook” which includes duties, meeting minutes, goals and expectations, and membership. This book can be passed on year to year. The Board decided that each section chair will be responsible for developing and maintaining a Section Notebook.

APHA Affiliate Report – No report

Spring Training Plans

The conference will be April 11th & 12th at the Hyatt in Wichita and it titled “Taking Steps Together.” Janis said that we just got the “ok” to call it a Governor’s Conference. The Governor has agreed to speak at the conference. KPHA will be partnering with several public health organizations. Shirley thanks we should have a recruiting booth for KPHA. Board members should be sitting at the booth, not Elaine. Janice, Patricia, Heather, Martha, and Gloria volunteered to sit at the booth.

Old Business

Membership Chairman- Janice wants to put in our next newsletter that we are looking for a Membership Chair and participants. We are looking to form a 3-5 year financial plan to sustain the existence of KPHA. The membership could email their ideas. Ellen suggested that we let the membership know that money from membership dues doesn’t cover everything and list some of the activities/ideas that we would like to do with the money.

Planning Grant from KHF- Amy Chesser and Shirley Orr met with Carolyn from the Kansas Health Foundation. Two steering committee meetings have been set up for January 25th and February 6th. Everyone from the committee should be

able to attend. Joe Conner from Wyandotte will be sending Terry Brechisen in his place. KALHD is also doing a similar project; their focus is on business and policy. They sent out surveys to business leaders and politicians to define public health. Our program will educate the workforce. Trust for America's Health is a national group which is researching what the nation thinks of public health. This will be a three prong approach.

New Business

Citizens Health Care Working Group- Elaine mentioned that we do have people who are signing up to be round table facilitators – she has asked for an agenda and has not received anything. If you're volunteering to be a facilitator you need to be there by 7:30am on Tuesday, January 17th. Dr. Michael Fox will be welcoming the group on behalf of KPHA.

Coalition Opportunities- Janice said Elaine has been asked to join every coalition meeting possible. Janice asked Elaine to prioritize these coalitions, but if meetings come up volunteers may be needed to represent KPHA. Board members agreed to volunteer to attend various coalitions and meetings.

Statutes and Regulations Book- Allison asked about the Kansas Public Health Statutes and Regulations Book that KPHA created. Elaine said Marvin and her sat down and found 140 changes – she said it was a time-consuming project. The last time it was updated was 2003, but when we sold the book it generated \$4,000 in revenue.

Items for next meeting:

Conference Meeting Budget

Next meeting March 10th, 2006, Emporia, KS.